**Proposal to Present at the 2022 NeASFAA Spring Conference**

**March 24-25, 2022 / Divots – Norfolk, NE**

The NeASFAA Professional Development & Recognition Committee (PDRC) seeks presentation proposals for NeASFAA’s annual spring conference to be held at Divots Conference Center, Norfolk, NE March 24-25, 2022. Please complete this form with your proposals for session topics along with recommendations for presenters be that yourself or others with knowledge of the proposed topic.

Attendees typically consist of postsecondary financial aid personnel or the staff from organizations that directly or indirectly serve postsecondary students. Presentationsmust be related to the general interests of some or all attendees **but cannot be given for the purpose of selling products or services**. Topics should address financial aid issues or the professional development of attendees. Presentations can be by one or more individuals or as a group of panelists. Proposals should be for sessions that may last anywhere from 30 to 60 minutes in length but may vary depending on time constraints or formatting considerations as determined by the PDRC.

**Please use as much space as necessary in completing the information below. Complete a separate form for each proposed presentation. Submit the completed proposal form via email to** Richelle Saalfeld [richelle.saalfeld@unl.edu](mailto:richelle.saalfeld@unl.edu). **All proposals must be submitted by 5:00 *p.m. CST, Monday Nov 1st, 2021*.** You will receive an email confirming receipt of your proposal. If you do not receive an email reply within 72 hours after you sent your proposal, please contact Richelle Saalfeld [richelle.saalfeld@unl.edu](mailto:richelle.saalfeld@unl.edu) to confirm your proposal was received. PDRC will review all proposals, and presenters will be contacted January 2022. Any subject adjustments to an accepted presentation must be approved by PDRC by Feb 1st, 2022.

**Title of Proposed Presentation**: Title

**Topic and how it benefits the conference attendees**: Topic/Benefits

**Proposal Submitter’s/Presenter’s Name**: Submitter/Presenter

**Organization/ Institution:** Organization/Institution

**Position Title:** Your Position

**Email and Telephone:** Email/Phone

**Name and affiliation of additional presenters (if applicable):** Additional Presenters

Brief summary of your proposal (approximately 1 -2 paragraphs). Be sure to note your primary sources of non-original data or concepts that will be discussed. Include whether this is a presentation or a panel discussion and all locations that this presentation has already been made. Topical Summary (1-2 Paragraphs)

Would this be the presenter’s first time attending at NeASFAA’s conference?

Would this be the presenter’s first time to present at NeASFAA’s conference?

How did you hear about PDRC’s request for presentation proposals?

Feel free to provide any additional information about your project or proposal, including links to online materials.

THANKS FOR YOUR INTEREST IN NeASFAA!