

# NeASFAA

Annual Association Meeting  
Thursday, April 5, 2018  
Ramada Inn, Columbus, NE

A quorum was established. Report Attached.

## Call to Order

Stacy Dieckman called the meeting to order at 12:43 p.m.

Approval of Agenda. Motion by Marty Habrock. Second by Richie Morrow. Motion carried.

Approval of minutes from March 2017. Motion by Mary Sommers. Second by Justin Brown. Motion carried.

## Officer Reports

**President, Stacy Dieckman.** Report attached.

**President Elect, Marty Habrock.** Report attached.

**Past President, Beth Sisk.** Report attached.

**Treasurer, Janice Volker.** Report attached.

**Secretary, Sara Nordquist-Davis.** Report attached.

## Sector Representative Reports

**Private Career.**

**Two-year Public Institutions, Diana J Oglesby.** Report attached.

**Private Colleges and Universities, Taryn Rouse.** No written report.

**Four-year Public Colleges and Universities, Sarah Standley.** Report attached.

**Associate Membership, Kent Wolfe.** Report attached.

## Committee Reports

**Association Governance, Beth Sisk.** Report attached.

**Corporate Development, Jodi Vanden Berge.** Report attached.

**Finance and Audit, Lisa Gdowski.** Report attached.

**Membership Connections, Erinn Brown.** Report attached.

**Nominations and Elections, Marty Habrock.** Report attached.

**Professional Development & Recognition Committee, Bailey Jorgensen.** Report attached.

## Old Business

### New Business

**2018-2019 Budget.** Report attached.

**Change to Bylaws to Merge Private Career and the Private Colleges and Universities Sectors.** Call for motion to merge Private Career and the Private Colleges and Universities sectors. Discussion about how many schools are in each sector. Motion by Doug Watson. Second by Kent Wolfe. Motion carried.

**Change to Bylaws to align the election section to match current procedures and to remove Treasurer and Sector Representative term lengths from the Bylaws.** Call for motion to change the Bylaws to align

the election section to match the current procedures and to remove the Treasurer and Sector Representative term lengths from the Bylaws. Suggestion to continue effort to get new people on the board. Motion by Vicki Kucera. Second by Erinn Brown. Motion carried.

**Adjournment**

Motion to adjourn by Sarah Standley. Second by Justin Brown. Motion carried.

Adjournment at 1:31 p.m.

April 4, 2018

President Report - Annual Business Meeting

I attended the RMASFAA transitional board meeting in October in Wichita and attended the RMASFAA conference and more recently the RMASFAA board meeting on March 15 & 16, 2018 in Denver, Colorado. I have enjoyed representing Nebraska on the RMASFAA board and it has been a great learning experience.

Nebraska will have the honor of hosting the RMASFAA conference in 2020 and I have been working on possible site suggestions with the NeASFAA board and the RMASFAA board and we hope to have a location identified in the near future.

As President of NeASFAA I also sent letters of support to the Nebraska Appropriations committee in support of the Nebraska Coordinating Commission and to our state senators in support of HEA reauthorization. I also represented NeASFAA at a scholarship providers meeting hosted by Eric Drumheller with Education Quest. I have enjoyed serving the Association and I would like to thank all of the board members for their support and hard work over the last year.

Respectfully,

Stacy Dieckman



President-Elect Report – Marty Habrock

NeASFAA April 2018 Annual Association Business Meeting

April 5, 2018

Attended the NASFAA Leadership Conference (Associate Management Pathway) February 26-28, 2018 in Washington, DC. Incoming President-Elect Sheila Johns also attended. There was a large delegation from Nebraska that visited Capitol Hill and advocated for our students – including UNO, UNK, UNL, Peru State College, Western Nebraska Community College and Central Community College. We met with staffers for Senator Fischer, Senator Sasse, Congressman Smith and Congressman Bacon. Also met with staff on the US Senate HELP Committee and US House of Education and Workforce Committee.

I served as the Chair for the Nominations and Elections committee which has a separate report.

Most recently, assisted the Finance and Audit Committee prepare the 2018-19 budget.



Past President Report – Beth Sisk  
NeASFAA April 2018 Annual Association Business Meeting

In October at the Wichita RMAFSA Conference, I completed my term as the Nebraska state delegate on the board of directors and Stacy Dieckman took over the role. At the board meeting, the training committee shared that Nebraska has the most people with NASFAA credentials and the most credentials overall of any state in the region. This shows all of the hard work of our PDRC from the past two years.

I served as the Association Governance Committee Chair which has a separate report.

On February 5, 2018 I testified at the Nebraska state appropriations committee meeting on behalf of NeASFAA to request additional lottery funds to make up for the proposed general funds reduction from the NOG.





**Balance Sheet**

Cash Basis

As of March 31, 2018

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	<u>Mar 31, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Checking	34,143.79
<b>Total Checking/Savings</b>	<u>34,143.79</u>
<b>Other Current Assets</b>	
CD # 580134 -Union Bk 7/10/13	27,803.41
CD #3057904 -US Bank 1/3/2014	19,793.66
CD #586665 - Union Bk 10/8/13	30,223.14
CD#576620--Union Bk 4/5/13	14,414.91
<b>Total Other Current Assets</b>	<u>92,235.12</u>
<b>Total Current Assets</b>	<u>126,378.91</u>
<b>TOTAL ASSETS</b>	<u><u>126,378.91</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 - Opening Bal Equity	34,427.98
3900 - Retained Earnings	80,565.70
Net Income	11,385.23
<b>Total Equity</b>	<u>126,378.91</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>126,378.91</u></u>

**Profit & Loss Budget vs. Actual**

Cash Basis

July 2017 through March 2018

	Jul '17 - Mar 18	Budget
<b>President/President Elect</b>		
<b>Board Meetings</b>		
Meals	144.50	600.00
Transitional Board Meeting	0.00	250.00
Board Meetings - Other	0.00	0.00
<b>Total Board Meetings</b>	144.50	850.00
<b>Leadership Conference</b>		
Airline/Hotel/Meals	2,809.05	
Registration	1,400.00	
Leadership Conference - Other	0.00	3,150.00
<b>Total Leadership Conference</b>	4,209.05	3,150.00
<b>NASFAA Conference</b>		
Airline/Hotel/Meals	1,365.02	
NASFAA Conference - Other	0.00	2,150.00
<b>Total NASFAA Conference</b>	1,365.02	2,150.00
<b>RMASFAA Conference</b>		
Airline/Hotel/Meals	1,925.93	
Registration	550.00	
RMASFAA Conference - Other	0.00	2,500.00
<b>Total RMASFAA Conference</b>	2,475.93	2,500.00
<b>RMASFAA State Gift</b>	75.00	75.00
<b>Total President/President Elect</b>	8,269.50	8,725.00
<b>Treasurer</b>		
Association Liability Policy	0.00	500.00
Banking Expenses	0.00	24.00
Biannual Non-profit Filing Fee	0.00	0.00
Change of Agent Fee	0.00	10.00
Tax Preparation	50.00	50.00
<b>Total Treasurer</b>	50.00	584.00
<b>Total Expense</b>	11,695.29	27,454.00
<b>Net Income</b>	<b>11,385.23</b>	<b>0.00</b>

# Profit & Loss Budget vs. Actual

Cash Basis

July 2017 through March 2018

	Jul '17 - Mar 18	Budget
<b>Income</b>		
<b>Credentialing Income</b>		
Application Processing	910.00	
COA	280.00	
Late Fees	50.00	
Needs Analysis	385.00	
Packaging	455.00	
SAP	175.00	
Student Eligibility	175.00	
Verification	875.00	
Credentialing Income - Other	0.00	2,100.00
<b>Total Credentialing Income</b>	<b>3,305.00</b>	<b>2,100.00</b>
Fall Workshop	3,300.00	3,000.00
Interest Income	10.52	12.00
<b>Membership Income</b>		
Late Fee	210.00	
Membership Income - Other	8,225.00	10,600.00
<b>Total Membership Income</b>	<b>8,435.00</b>	<b>10,600.00</b>
<b>Other</b>		
Bid Incentive	0.00	270.00
<b>Total Other</b>	<b>0.00</b>	<b>270.00</b>
Refunds	-70.00	
Reserve Debit*	0.00	972.00
Spring Conference	8,100.00	10,500.00
<b>Total Income</b>	<b>23,080.52</b>	<b>27,454.00</b>
<b>Gross Profit</b>	<b>23,080.52</b>	<b>27,454.00</b>
<b>Expense</b>		
<b>Membership</b>		
Printing/Postage	0.00	25.00
Welcome Project	0.00	100.00
<b>Total Membership</b>	<b>0.00</b>	<b>125.00</b>
<b>PDC</b>		
<b>Credentialing</b>		
Breaks	0.00	200.00
Credentialing Materials	1,600.00	2,000.00
Trainer Expenses	0.00	100.00
<b>Total Credentialing</b>	<b>1,600.00</b>	<b>2,300.00</b>
<b>Fall Institute</b>		
Meals/Breaks	980.20	850.00
Speaker Expense	500.00	750.00
<b>Total Fall Institute</b>	<b>1,480.20</b>	<b>1,600.00</b>
Meeting Expense	295.59	350.00
<b>Spring Conference</b>		
Entertainment	0.00	1,000.00
Meals/Breaks	0.00	8,000.00
Printing/Postage	0.00	250.00
Speaker Expense	0.00	4,000.00
P - Prestigious Awards	0.00	520.00
<b>Total Spring Conference</b>	<b>0.00</b>	<b>13,770.00</b>
<b>Total PDC</b>	<b>3,375.79</b>	<b>18,020.00</b>

Treasurer's Report

March 31, 2018

CD Balances

<b>Account #</b>	<b>Bank</b>	<b>Length</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>Value</b>
CD 3-057-9044-4270	US Bank	12 months	0.10%	01/03/19	\$19,793.66
CD #576620	Union Bank	18 months	1.20%	10/05/18	\$14,414.91
CD #580134	Union Bank	10 months	0.85%	09/10/18	\$27,803.41
CD #586665	Union Bank	13 months	1.35%	03/18/19	\$29,847.55
					<b>\$91,454.17</b>

1. Balance Sheet
2. Profit and Loss Statements
3. Members not renewed (Omaha School of Massage, ASA)
4. New Members (Iowa Western Comm. College(unpaid), Little Priest Tribal College, Citizens, College Ave Student Loans)
5. Treasurer Audit Completed 10-5-17
6. Tax Return Filed 11-15-17

# Secretary Annual Report

April 6<sup>th</sup>, 2018

The minutes were taken at each board meeting and placed in the NeASFAA Dropbox for review. The Board approved the minutes at the following meeting.

Respectfully submitted,  
Sara Nordquist-Davis  
NeASFAA Secretary



Two-Year Public Sector Annual Report  
Spring 2018 NeASFAA Conference, Columbus, NE  
April 5, 2018

I attended all of the scheduled Board of Directors meetings, either in person or by conference call. Before each meeting, emails were sent out to the two-year public sector members, requesting information that would be pertinent to the Association. The following information was received throughout the year:

- Western Nebraska Community College (WNCC), reported they have a new Assistant Financial Aid Director, Rosa Rosario. She replaces DJ Vanderwerff. WNCC also added a part-time staff person, Janette Lookabill.
- Central Community College also reported some staff changes. Jordan Eisenmenger is now the Associate Director of Financial Aid at the Kearney Center and Kimberly Scow is the new Financial Aid Technician in Columbus.

Thank you so much for allowing me to be the two-year public sector representative for a two-year term. I have enjoyed the first year becoming acquainted with the other Board of Director members, and becoming more familiar with the governance of the Association. It has been a very enriching experience. I look forward to serving my second year.

Respectfully Submitted,

Diana Oglesby





## **NeASFAA Four Year Public Sector Report – April Meeting**

### **Sector Updates:**

Justin asked that a representative from NeASFAA attend the Appropriations Committee hearing on February 5<sup>th</sup> and testify in support of the Nebraska Opportunity Grant. Beth Sisk from College of St Mary attended and testified. Also, on March 6<sup>th</sup>, three representatives from the UNL financial aid office attended NU Advocacy day at the State Capitol building and spoke with our senators regarding the state budget.

An email was sent to all members of the Four Year Public Sector on March 22<sup>nd</sup>, 2018.

Mary Sommers from UNK responded and requested that NeASFAA consider creating a task force or ad hoc committee to work on issues that come up in the Nebraska unicameral relating to student aid.

### **SI Scholarship Updates:**

- Created scholarship application
- Sent to NeASFAA Listserv
- Sent to Erinn Brown to have her add to NeASFAA website
- Encouraged sector reps to send application to individuals within their sector
- Sent to individuals within my office who would be good applicants
- Sent to directors in Four Year Public Sector soliciting advice for individuals within each of their offices who would be good applicants
- Developed tentative P&P for implementation in future
- Will review applications and select recipient after April 15



**NeASFAA Associate Sector Report**  
**Business Meeting**  
**April 5, 2018**

I emailed the sector periodically during the year to seek input and/or share information about board meetings or the association in general. I received a few responses with the most common issue being conflicting dates for other state association conferences.

I main effort I made this year was to ensure ongoing engagement by the sector as well as having the association keep the sector's involvement in mind.

Sector participation this past year includes:

- Eleven from the sector, including five vendors, registered to attend this year's conference. I knew we would be losing some to Kansas and/or Iowa conferences.
- Six from the sector were involved this past year duties that included: CDC, PDRC, Sector rep, and Association Governance.
- Three are presenting at the 2018 conference.
- Many are involved in the conference's Murder Mystery.

This is the end of my second year as sector rep. Shareen Thewke will be taking on this role for the next two years.

It's been rewarding to serve.

Kent Wolfe  
Associate Sector Rep



Association Governance Committee Report – Beth Sisk  
NeASFAA April 2018 Annual Association Business Meeting

At the request of the board of directors in the June 2017 meeting, the Association Governance Committee (AGC) researched the term length for the secretary position on other boards. We found that about half of other RMASFAA state boards have a secretary term length of two years. For the February 2018 board meeting, AGC brought forward changes to the Policy and Procedures which would change the NeASFAA Secretary term length from one year to two years. These changes were approved. Bylaw changes are also proposed by AGC for today's meeting.

At the request of the board of directors in the October 2017 meeting, AGC reviewed the P&P and Bylaws and proposed changes which would merge the Private Colleges and Universities sector and the Private Vocational colleges sector. The Bylaw changes are proposed for today's meeting. P&P changes proposed by AGC will be voted on by the board pending the outcome of the Association's vote on Bylaw changes.

At the request of the board, AGC also reviewed and considered changes in the P&P for the leadership structure of the PDRC. After careful consideration, no changes were approved. AGC also has researched other associations' policies on corporate sponsorship at the request of the board.



The Finance and Audit committee met via conference call on March 28, 2018 to prepare the proposed 2018-19 budget. See attached spreadsheet.

Thank you for the opportunity to serve the association.

Respectfully submitted

Lisa Gdowski





Corporate Development Committee  
Annual Report  
April 2018

The primary goals of the Corporate Development Committee were to work with vendors for the Spring Conference and choosing a Philanthropy for the Board to vote on.

We have five vendors for the April, 2018 annual conference. The following activities will hopefully get more attention drawn to their booths:

- They will be part of the Thursday night entertainment that includes a Murder Mystery Dinner.
- So if attendees sign up at the booths they will receive an extra clue.
- Table tents were printed with all vendor logos and will be displayed on tables in breakout rooms as well as on dining tables.

The philanthropy for this conference is the Platte County Food Pantry:

- An email was sent out via the list-serve encouraging members to participate.
- The table tents also mention items that the Platte County Food Pantry could use.

Respectfully Submitted  
Jodi Vanden Berge  
CDC Chair



Membership Connections Committee Report  
April 5, 2018  
Erinn Brown, Committee Chair

First, I'd like to thank Stacy and the Board for the opportunity to serve as the Membership Connections Chair. I was able to attend the October and February Board meetings by phone and appreciate the arrangements being made so that I could do so.

Throughout the year, updates were made to the website including adding the 2017-2018 Board of Directors and Committee information, updating the NeASFAA Notable: History & Awards with conference winners, adding pictures from the Spring Conference to the header, updating the P&P to the newest approved version, and adding information on new NeASFAA sponsored scholarship for RMASFAA Summer Institute. Updates to the membership directory were made as they were received

Information was added to a private section of the website for the NASFAA U credential sessions held at various times during the year on Application Process, Need Analysis, Packaging and Notification of Awards, Verification, Student Eligibility, Consumer Information, Pell, and Professional Judgement.

Initial membership renewal statements were sent out on June 5<sup>th</sup> to all members. Reminder membership renewal statements were sent out on July 31<sup>st</sup> to 27 members. Late payment notices were sent out to 8 members on 9/10/17.

We had three new member requests: Little Priest Tribal College, Iowa Western Community College, and Jessica Mohon Flogaites – University of Pittsburg (remote). A new NeASFAA President's Welcome Letter was sent to newly approved members. In the future a "Welcome Packet" will be created to be sent out to new members.



## Nominations and Elections Committee Annual Business Meeting Report

April 5, 2018

Marty Habrock, President Elect

The committee worked to fill a ballot for five positions this year. We had an excellent slate of candidates on the ballot, so please join me in thanking everyone who agreed to run and serve NeASFAA. The election results were as follows:

President-Elect: Sheila Johns

Secretary: Sara Nordquist-Davis

Treasurer: Janice Volker

Private Colleges and Universities: Angie Pinkerman

Associate Membership: Shareen Thewke

### **The 2018-2019 Board members are:**

President – Marty Habrock, University of Nebraska at Omaha

President Elect – Sheila Johns, Western Nebraska Community College

Past President – Stacy Dieckman, Northeast Community College

Secretary – Sara Nordquist-Davis, College of Saint Mary

Treasurer – Janice Volker, University of Nebraska at Omaha

4 year Public Sector Rep – Sarah Standley, University of Nebraska – Lincoln

2 year Public Sector Rep – Diana J. Oglesby, Southeast Community College – Lincoln

4 Year Private College and Universities – Angie Pinkerman, Hastings College

Associate Member – Shareen Thewke, University of Nebraska Central Administration

### **Committee Chairs**

Finance and Audit – Danny McGinnis, University of Nebraska at Omaha

Association Governance – Stacy Dieckman, Northeast Community College

Corporate Development – Deana Unger, Inceptia

Membership Connections – Nichole Benissan, University of Nebraska at Omaha

Nominations and Elections – Sheila Johns, Western Nebraska Community College

Professional Development and Recognition – Kent Wolfe, Inceptia

Historian – Ritchie Morrow, CCPE



Professional Development and Recognition Committee Annual Report  
4/5/18

- Spring 2019 conference will be held in Kearney, NE – March 27-29
- Credentials:
  - Held 4 separate credential sessions throughout the year at various locations.
  - 1 credential each day of fall training
  - 2 at spring conference
  - Student Eligibility: 14/40
  - Consumer Info: 13/30
  - Cost of Attendance: 3/8
  - SAP: 0/5
  - Application Process: 13/24
  - Packaging: 5/13
  - Need Analysis: 8/11
  - Verification: 14/25
  - Overall: 360 of 412 earned since September 2016
  - Net earnings: \$1,750
- Fall Training
  - 35 registrants for Neophyte
  - 30 registrants for Advanced
  - Net earnings: \$1,769.80
- Spring Conference
  - 61 registered
  - 8 first time attendees
  - Will likely come under budget and have earnings
- 2020 Conference
  - Board approved Norfolk, NE
  - Will select dates after checking with other states

Respectfully submitted,  
Bailey Jorgensen





NeASFAA Proposed 2018-19 Budget  
4/4/2018

INCOME

Membership Income	\$ 10,600.00
Interest Income	\$ 12.00
Reserve	\$ 1,045.00
Spring Conference	\$ 10,500.00
Credentialing Sessions	\$ 1,800.00
Fall Workshop	\$ 3,250.00
<b>TOTAL INCOME</b>	<b>\$ 27,207.00</b>

<b>Projected Membership</b>
Membership Income \$ 10,600

<b>Spring Conference</b>	
70 \$ 150 \$ 10,500	(thus far we have \$10,755 in registrations this year)
	5@ \$450 sponsors
	56@ \$150 attendees
	3@ \$35 Credential only

<b>Fall Workshop</b>	
35 \$ 50 \$ 1,750	Neophyte
30 \$ 50 \$ 1,500	Advanced
	\$ 3,250.00

EXPENSES

<b>Membership</b>	
Welcome Project	\$ 100.00
Printing/Postage	\$ 25.00
	\$ 125.00
<b>PDRC</b>	
Meeting Expense	\$ 400.00
	\$ 400.00
<b>Spring Conference</b>	
Entertainment	\$ 500.00
Meals/Breaks	\$ 9,000.00
Printing/Postage	\$ 250.00
Speaker Expense	\$ 4,000.00
AV Equipment	\$ 100.00
Prestigious Awards	\$ 550.00
	\$ 14,400.00
<b>Fall Training</b>	
Meals/Breaks	\$ 850.00
Printing/Postage	\$ -
Speaker Expense	\$ 750.00
Facility Expenses	\$ -
	\$ 1,600.00
<b>Credentialing</b>	
Presenter Expense	\$ 200.00
Materials	\$ 1,600.00
	\$ 1,800.00
<b>TOTAL PDC</b>	<b>\$ 18,200.00</b>
<b>President/President Elect</b>	
Board Meetings	\$ 500.00
Transitional Board Meeting	\$ 200.00
Leadership Conference	\$ 2,100.00
NASFAA Conference	\$ 2,150.00
RNASFAA Conference	\$ 2,500.00
RNASFAA State Gift (Past President)	\$ 75.00
Summer Institute Scholarship	\$ 750.00
	\$ 8,275.00
<b>Secretary</b>	
Cards/Memorials/Flowers	\$ -
	\$ -
<b>Treasurer</b>	
Assoc Liability Policy	\$ 500.00
Banking Expense	\$ 24.00
Biannual Non-Profit Filing	\$ 23.00
Change of Agent Fee	\$ 10.00
Computer Expense	\$ -
Tax Preparation	\$ 50.00
Treasurer-Other	\$ -
	\$ 607.00
<b>TOTAL EXPENSES</b>	<b>\$ 27,207.00</b>

1. Projected Membership income is based on paid memberships from 2017-18. Several dues were paid prior to beginning of fiscal year.
2. Projected Fall Workshop income is based on registrations from 2017-2018.
3. Projected Spring Conference income is based on spring registration estimates.
4. Continued credentialing expense built into Fall Training and Spring Conference.



## NeASFAA Bylaw Changes (3) proposed for April 2018 Association Business Meeting

**Purpose:** Merge 'Private colleges and universities' and 'Private Vocational colleges' sectors into one 'Private colleges and universities' sector

**Rationale:** The Private Vocational Colleges sector has seen a decline in membership and volunteerism in NeASFAA, especially regarding sector representation on the board of directors.

**Proposed Change 1:**

**Current language 1:**

**Article IV, Section 1.** The Association recognizes the following specific sectors of postsecondary institutions: 1) Public four-year colleges and universities, 2) Private colleges and universities, 3) Public two-year colleges, and 4) Private Vocational colleges.

**Proposed language 1:** The Association recognizes the following specific sectors of postsecondary institutions: 1) Public four-year colleges and universities, 2) Private colleges and universities, and 3) Public two-year colleges.

**Proposed Change 2:**

**Current language 2:**

**Article V, Section 2. Number and Qualification** The number of Directors of the Corporation shall be ten (10) provided, however, that such number may be changed (but in no event to a number less than three) by an amendment of these Bylaws duly adopted by the voting representatives of the Corporation.

**Proposed language 2:**

**Article V, Section 2. Number and Qualification** The number of Directors of the Corporation shall be nine (9) provided, however, that such number may be changed (but in no event to a number less than three) by an amendment of these Bylaws duly adopted by the voting representatives of the Corporation.

**Proposed Change 3:**

**Current language 3:**

**Article V, Section 3.** Thereafter, all Directors shall be composed of the incumbent officers of the Association and one representative from each of the following designated classification of member

institutions: 1) Public four-year colleges and universities, 2) Private colleges and universities, 3) Public two-year colleges, 4) Private Vocational colleges, 5) Associate.

**Proposed language 3:**

**Article V, Section 3.** Thereafter, all Directors shall be composed of the incumbent officers of the Association and one representative from each of the following designated classification of member institutions: 1) Public four-year colleges and universities, 2) Private colleges and universities, 3) Public two-year colleges, and 4) Associate.

## NeASFAA Bylaw Changes (2) proposed for April 2018 Association Business Meeting

**Purpose:** 1) Clarify the election section to match procedures. 2) Remove Treasurer and Sector Representative term lengths from bylaws.

**Rationale:** 1) Changing the Election section is necessary to indicate that the membership elects the board of directors. This has always been the practice of NeASFAA elections.

2) The section on term length for the Treasurer and Sector Reps would be removed as there is no reference to other offices' term lengths in the bylaws. Term lengths are defined in the Policy and Procedures Manual. The Board of Directors would then have the ability to vote on a change in Secretary term length. In the past, the secretary has served one year on the board and just as their term is ending, they are getting familiar with the board operations and with their position. The second year provides for continuity of service on the board in the secretary position.

**Proposed Change 1:**

**Current language 1:**

**Article VI, Section 2. Election** Except as noted below, the officers of the Corporation shall be elected annually by the Board of Directors, and each shall hold said office until a successor has been duly elected and qualified, or until death, resignation or removal.

**Proposed language 1:**

**Article VI, Section 2. Election** The officers of the Corporation shall be elected by the membership and each shall hold said office until a successor has been duly elected and qualified, or until death, resignation or removal.

**Proposed Change 2:**

**Current language 2:**

**Article VI, Section 3. Term for the Treasurer and Sector Representatives** The term of office will be for two years.

**Proposed language 2:**

**Remove Article VI, Section 3.** Proposed to remove this language regarding term length from the Bylaws. Then renumber the other sections after removing section 3 from this article.

