NeASFAA
Board of Directors
July 1, 2016

NeASFAA Board of Directors met on Friday, July 1, 2016 at Doane University, Lincoln, NE

Present: Linda Butcher, Stacy Dieckman, Kay Dinkelman, Becca Dobry, Sheila Johns, Heather Kester, Angie Pinkerman, Beth Sisk, Melissa Troyer, Janice Volker, Kent Wolfe

Beth Sisk called the meeting to order at 9:40 am.

Motion was made by Becca Dobry to approve agenda. Second by Kay Dinkelman. Motion carried.

Motion was made by Kay Dinkelman to approve March 22, 2016 minutes from annual meeting. Second by Heather Kester. Motion carried.

Motion was made by Becca Dobry to approve March 24, 2016 minutes-ratification from annual meeting. Second by Stacy Dieckman. Motion carried.

Motion was made by Stacy Dieckman to approve April 20, 2016 minutes-online. Second by Becca Dobry. Motion carried.

Officer Reports

President: Attending NASFAA in Washington DC. Reviewing accuracy of timeline within our Policy and Procedures.

President Elect: Filling committee vice chairs.

Past President: Change in the dues fee structure for 2017. Vice President Starla Russell resigned, Jenny Adler will fill the position.

Treasurer: Spring conference billing complete. In order to update signers on the checking account at US Bank, it was necessary to open a new checking account (interest bearing). Other checking account will be closed. Motion made by Kent Wolfe authorizing opening of new checking account at US Bank and close existing account. Second by Kay Dinkelman. Motion carried.

Secretary: no report
Sector Representative Reports

Private Career: written report

Two Year Public: no report

Private Colleges and Universities: no report

Four Year Public Colleges and Universities: no report

Associate Member: written report

Committee Reports

Association Governance: no report

Corporate Development: no report

Finance and Audit: no report

Membership Connections: Continuing to update website. Membership renewals will be emailed soon. Committee to send annual reminder to members of NeASFAA login and password.

Nominations and Elections: Openings for next year-President Elect, Secretary, 4 Year Public and 2 Year Public

Professional Development & Recognition Committee: Approval of addendum to contract with Embassy Suites for 2017 Spring Conference March 29-31, 2017. Credentialing Sessions are being discussed for fall. Fall Training at Doane University in Crete will be held on November 9 and 10, 2016.

Motion made by Becca Dobry to charge a non-member fee of $100.00 for the 2016 Fall Workshop, a non-member fee of $60.00 per credentialing session, and a non-member fee of $300.00 for the 2017 Spring Conference. Second by Stacy Dieckman. Motion carried.

Continued Business

April 20, 2016 online voting approval of addendum to contract with Embassy Suites for Spring Conference-motion made and carried at the start of the meeting.

Fall Training and Spring Conference-covered in PDRC Committee Report
Website-covered in Membership Committee Report

"Hello NeASFAA"-each board member will write an article.

New Business

Conflict of Interest Form-completed

CD Renewal
Motion was made by Stacy Dieckman to allow, at the Treasurer’s discretion, reinvestment of matured Certificates of Deposit for up to 18 months, if the interest rate is higher. Second by Kay Dinkelman. Motion carried.

Definition of Institution-discussion held.

Strategic Directions-Reviewed existing document and modified to Best Practices for each officer and committee. Review Policy and Procedures-put them into strategies for direction of board and its members.

Timeline on www.neasfaa.org

Initiative for the year: Review your section in Policies and Procedures. Proposed changes should be submitted to Kay Dinkelman/Association Governance Committee.

Motion made by Becca Dobry to adjourn the meeting at 1:25 pm. Second by Heather Kester. Motion carried.

Respectfully Submitted
Angela Pinkerman, Secretary
June 29, 2016

President Report – Beth Sisk
NeASFAA 7/1/2016 Board of Directors meeting

I am looking forward to attending NASFAA July 10-13 in Washington, DC. This is the first time I have been able to attend and I appreciate the opportunity given to me by NeASFAA.

The past few months I have worked on a few things for NeASFAA: fielding some questions from board members and committee chairs, the online vote in April 2016, gathering items for meeting agenda, reviewing the strategic directions document.

We will need to decide if we want to create another three-year strategic directions document. We should consider the outcome of our most recent document and if there are initiatives we want to on in addition to the scope of our P & P.

I would like the board and committee chairs to take some time over the next year to review their of the P & P for any updates that need to be made. Be mindful of carrying forward any duties that I continue, but also consider how your role has changed and how technology has changed your role this can be reflected in the P & P.
President-Elect Report – Stacy Dieckman
NeASFAA 07/01/2016 Board of Directors meeting.
President Elect Report

This summer I have been working on setting up committee assignments and contacting the volur am still looking for a Vice Chair for Corporate Development and a Vice Chair for Finance and Audit. Below is a list of the committee membership.

Association Governance
–Kay Dinkelman Chair
   Stacy Dieckman – Ex Officio
   Ritchie Morrow

Corporate Development
Carol Keller Chair
   Vice Chair
   Beth Sisk – Ex Officio

Finance and Audit
Melissa Troyer – Chair
   Lisa Gdowski – Vice Chair
   Stacy Dieckman – Ex Officio
   Janice Volker – Ex Officio

Membership and Communications
Linda Butcher – Chair,
   Veronica Wolf – Vice Chair
   Judith Sasso-Mason
   Lani Swanson

Professional Development and Recognition
Becca Dobry – Chair
   Bailey Jorgensen – Vice Chair
   Stacy Dieckman – Ex Officio
   Hylee Ashe
   Peggy Tvrdy
   Heather Kester
   Kent Wolfe
   Deanna Unger
   Angie Pinkerman
**Nominations and Election**

Stacy Dieckman – Chair

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Taryn</td>
<td>Rouse Private Colleges and Universities sector rep</td>
</tr>
<tr>
<td>Heather</td>
<td>Kester Private Vocational Schools sector rep</td>
</tr>
<tr>
<td>Kent</td>
<td>Wolfe Associate Membership sector rep</td>
</tr>
<tr>
<td>Sheila</td>
<td>Johns Two Year Community College sector rep</td>
</tr>
<tr>
<td>Becca</td>
<td>Dobry Four Year Public sector rep</td>
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PDRC Report
July 1, 2016

1) Per direction from the BOD during the March meeting, spoke with Embassy Suites regarding block. Was able to negotiate a change of contract reducing room block down to 60, and increase food budget to $9,500. Presented amended contract via email, motion was approved. Updated contract was signed, copy of contract can be found in Dropbox folder.

2) A timeline and majority of locations have been confirmed for the fall and spring credentialing training dates. They are as follows:

Credential session 1 - September 15th - College of Saint Mary’s, Omaha (This is pending a trial run of software and video capabilities)
Credential session 2 - October 19th - Central Community College, Grand Island
Neophyte Training - November 9th - Doane, Crete
Interadvance training - November 10th - Doane, Crete
Credential session 3 - February 23rd - University of Nebraska at Kearney, Kearney (This is pending confirmation of room availability)
Credential session 4 - Roughly April 20th - Currently a location has not been found to host this training.

3) There has been a change in the price structure for purchasing the NASFAA U Materials.

The prior price quote was $1,000 to purchase all of the materials, which is what was budgeted for session scheduling planned on. The new updated pricing is:

Option 1 - Single Topic - $300
Option 2 - 10 Topics - $1,300
Option 3 - All Topics - $1,800

With the current pricing and scheduled sessions, it would most cost effective to go with Option 2 committee will be working to offset this increase to expenses in other areas.

4) The first PDRC meeting is scheduled for Tuesday, July 19th.

Respectfully Submitted,

Becca Dobry
Past President’s Report
NeASFAA July, 1 2016 Board of Directors’ Meeting

The RMASFAA Board of Directors has conducted two on-line votes since our last BOD meeting in
The first proposal was to increase the membership dues and revise the dues structure for 2017. It
was voted on and approved by the BOD after the mandatory 30-day comment period with no
feedback/discussion from the Membership.

The second vote was to approve the appointment of Jenny Adler, who served as RMASFAA Vice
President in 2013-2014, to serve out the duration of the year’s Board tenure after the resignation of
Starla Russell.

Respectfully Submitted

Kay Dinkelaman
NeASFAA Past President

NeAFAA Associate Sector Report  
For July 1, 2016 Board Meeting

I emailed the individuals noted on the NeASFAA website as Associate sector members. I wrote on points:

- Invoices will be forthcoming for the next year’s dues.
- Listings of committee members will be forthcoming. Stacy D. said there are still a couple openings on committees so I encouraged all to contact Stacy if interested in filling a spot.
- I invited thoughts on what NeASFAA processes, procedures and/or functions that anyone like to see continued, stopped or begun.

That about does it for now.

Kent Wolfe  
Associate Sector