

NeASF~~AA~~
Board of Directors
July 1, 2016

NeASF~~AA~~ Board of Directors met on Friday, July 1, 2016 at Doane University,
Lincoln, NE

Present: Linda Butcher, Stacy Dieckman, Kay Dinkelman, Becca Dobry, Sheila Johns,
Heather Kester, Angie Pinkerman, Beth Sisk, Melissa Troyer, Janice Volker, Kent
Wolfe

Beth Sisk called the meeting to order at 9:40 am.

*Motion was made by Becca Dobry to approve agenda. Second by Kay Dinkelman.
Motion carried.*

*Motion was made by Kay Dinkelman to approve March 22, 2016 minutes from annual
meeting. Second by Heather Kester. Motion carried.*

*Motion was made by Becca Dobry to approve March 24, 2016 minutes-ratification
from annual meeting. Second by Stacy Dieckman. Motion carried.*

*Motion was made by Stacy Dieckman to approve April 20, 2016 minutes-online.
Second by Becca Dobry. Motion carried.*

Officer Reports

President: Attending NASFAA in Washington DC. Reviewing accuracy of timeline
within our Policy and Procedures.

President Elect: Filling committee vice chairs.

Past President: Change in the dues fee structure for 2017. Vice President Starla
Russell resigned, Jenny Adler will fill the position.

Treasurer: Spring conference billing complete. In order to update signers on the
checking account at US Bank, it was necessary to open a new checking account
(interest bearing). Other checking account will be closed.

*Motion made by Kent Wolfe authorizing opening of new checking account at US Bank
and close existing account. Second by Kay Dinkelman. Motion carried.*

Secretary: no report

Sector Representative Reports

Private Career: written report

Two Year Public: no report

Private Colleges and Universities: no report

Four Year Public Colleges and Universities: no report

Associate Member: written report

Committee Reports

Association Governance: no report

Corporate Development: no report

Finance and Audit: no report

Membership Connections: Continuing to update website. Membership renewals will be emailed soon. Committee to send annual reminder to members of NeASFAA login and password.

Nominations and Elections: Openings for next year-President Elect, Secretary, 4 Year Public and 2 Year Public

Professional Development & Recognition Committee: Approval of addendum to contract with Embassy Suites for 2017 Spring Conference March 29-31, 2017. Credentialing Sessions are being discussed for fall. Fall Training at Doane University in Crete will be held on November 9 and 10, 2016.

Motion made by Becca Dobry to charge a non-member fee of \$100.00 for the 2016 Fall Workshop, a non-member fee of \$60.00 per credentialing session, and a non-member fee of \$300.00 for the 2017 Spring Conference. Second by Stacy Dieckman. Motion carried.

Continued Business

April 20, 2016 online voting approval of addendum to contract with Embassy Suites for Spring Conference-motion made and carried at the start of the meeting.

Fall Training and Spring Conference-covered in PDRC Committee Report

Website-covered in Membership Committee Report

"Hello NeASFAA"-each board member will write an article.

Linda Butcher-July, Sheila Johns-August, Melissa Troyer-September, Beth Sisk-October, Kay Dinkelman-November, Angie Pinkerman-December, Heather Kester-January, Becca Dobry-February, Stacy Dieckman & Kent Wolfe-March, Taryn Rouse-April, Janice Volker-May

New Business

Conflict of Interest Form-completed

CD Renewal

Motion was made by Stacy Dieckman to allow, at the Treasurer's discretion, reinvestment of matured Certificates of Deposit for up to 18 months, if the interest rate is higher. Second by Kay Dinkelman. Motion carried.

Definition of Institution-discussion held.

Strategic Directions-Reviewed existing document and modified to Best Practices for each officer and committee. Review Policy and Procedures-put them into strategies for direction of board and its members.

Timeline on www.neasfaa.org

Initiative for the year: Review your section in Policies and Procedures. Proposed changes should be submitted to Kay Dinkelman/Association Governance Committee.

Motion made by Becca Dobry to adjourn the meeting at 1:25 pm. Second by Heather Kester. Motion carried.

Respectfully Submitted
Angela Pinkerman, Secretary

June 29, 2016

President Report – Beth Sisk
NeASFAA 7/1/2016 Board of Directors meeting

I am looking forward to attending NASFAA July 10-13 in Washington, DC. This is the first time I have been able to attend and I appreciate the opportunity given to me by NeASFAA.

The past few months I have worked on a few things for NeASFAA: fielding some questions from board members and committee chairs, the online vote in April 2016, gathering items for meeting agenda, reviewing the strategic directions document.

We will need to decide if we want to create another three-year strategic directions document. We should consider the outcome of our most recent document and if there are initiatives we want to do in addition to the scope of our P & P.

I would like the board and committee chairs to take some time over the next year to review their roles in the P & P for any updates that need to be made. Be mindful of carrying forward any duties that you can continue, but also consider how your role has changed and how technology has changed your role. This can be reflected in the P & P.

President-Elect Report – Stacy Dieckman
NeASFAA 07/01/2016 Board of Directors meeting.
President Elect Report

This summer I have been working on setting up committee assignments and contacting the volun
am still looking for a Vice Chair for Corporate Development and a Vice Chair for Finance and Audi
Below is a list of the committee membership.

Association Governance

–Kay Dinkelman Chair
Stacy Dieckman – Ex Officio
Ritchie Morrow

Corporate Development

Carol Keller Chair
Vice Chair
Beth Sisk – Ex Officio

Finance and Audit

Melissa Troyer– Chair
Lisa Gdowski Vice Chair
Stacy Dieckman – Ex Officio
Janice Volker– Ex Officio

Membership and Communications

Linda Butcher– Chair
Veronica Wolf - Vice Chair ??
Judith Sasso-Mason
Lani Swanson

Professional Development and Recognition

Becca Dobry – Chair
Bailey Jorgensen Vice Chair
Stacy Dieckman – Ex Officio
Hylee Ashe
Peggy Tvrdy
Heather Kester
Kent Wolfe
Deanna Unger
Angie Pinkerman

Nominations and Election

Stacy Dieckman – Chair

Taryn	Rouse	Private Colleges and Universities sector rep
Heather	Kester	Private Vocational Schools sector rep
Kent	Wolfe	Associate Membership sector rep
Sheila	Johns	Two Year Community College sector rep
Becca	Dobry	Four Year Public sector rep

PDRC Report
July 1, 2016

- 1) Per direction from the BOD during the March meeting, spoke with Embassy Suites regarding room block. Was able to negotiate a change of contract reducing room block down to 60, and increase food budget to \$9,500. Presented amended contract via email, motion was approved. Updated contract was signed, copy of contract can be found in Dropbox folder.
- 2) A timeline and majority of locations have been confirmed for the fall and spring credentialing training dates. They are as follows:

Credential session 1 - September 15th – College of Saint Mary's, Omaha (This is pending a trial run software and video capabilities)

Credential session 2 – October 19th – Central Community College, Grand Island

Neophyte Training – November 9th – Doane, Crete

Interadvance training – November 10th – Doane, Crete

Credential session 3 – February 23rd – University of Nebraska at Kearney, Kearney (This is pending confirmation of room availability)

Credential session 4 – Roughly April 20th – Currently a location has not been found to host this training

PDRC 7-1-16.docx

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- 3) There has been a change in the price structure for purchasing the NASFAA U Materials.

The prior price quote was \$1,000 to purchase all of the materials, which is what was budgeted for session scheduling planned on. The new updated pricing is:

Option 1 – Single Topic - \$300

Option 2 – 10 Topics - \$1,300

Option 3 – All Topics - \$1,800

With the current pricing and scheduled sessions, it would most cost effective to go with Option 2. The committee will be working to offset this increase to expenses in other areas.

- 4) The first PDRC meeting is scheduled for Tuesday, July 19th.

Respectfully Submitted,

Becca Dobry

Past President's Report
NeASFAA July,1 2016 Board of Directors' Meeting

The RMASFAA Board of Directors has conducted two on-line votes since our last BOD meeting in . The first proposal was to increase the membership dues and revise the dues structure for 2017. This was voted on and approved by the BOD after the mandatory 30-day comment period with no feedback/discussion from the Membership.

The second vote was to approve the appointment of Jenny Adler, who served as RMASFAA Vice President in 2013-2014, to serve out the duration of the year's Board tenure after the resignation of Starla Russell.

Respectfully Submitted

Kay Dinkelman
NeASFAA Past President

NeAFAA Associate Sector Report
For July 1, 2016 Board Meeting

I emailed the individuals noted on the NeASFAA website as Associate sector members. I wrote on points:

- Invoices will be forthcoming for the next year's dues.
- Listings of committee members will be forthcoming. Stacy D. said there are still a couple openings on committees so I encouraged all to contact Stacy if interested in filling a spot.
- I invited thoughts on what NeASFAA processes, procedures and/or functions that anyone like to see continued, stopped or begun.

That about does it for now.

Kent Wolfe
Associate Sector