

Minutes
NeASFAA Board of Directors Meeting
Wed April 9th
Norfolk, Divots

Present:

Andrew Landrum	Shareen Thewke	Wendy Matulka
Sara Christensen	Becca Dobry	Don Buehrer
Mary Sommers	Beth Sisk	Linda Butcher
Laura Schultz	Erin Moran	Renee Besse
Bailey Jorgensen	Hylee Asche	Stacy Seim
Matt Johnson	Stacy Dieckman	Ritchie Morrow
Kay Dinkelman	Lani Swanson	
Marty Habrock	Tom Ochsner	

Call to Order at 1:12 PM

I. Approval of Agenda

- a. Motion to approve by Tom Ochsner, Second by Erin Moran, All in favor, none opposed

II. Approval of minutes from Jan 2014

- a. Motion to approve by Beth Sisk, Second by Marty Habrock, All in favor, none opposed

III. Officer Reports

A. President, Matt Johnson

- a. Written report attached
- b. RMASFAA has been talking about usage of a "drop box" for board materials as our NeASFAA board has been. For example, usage of drop box for board reports.
- c. RMASFAA considering how to offer more web training services.
- d. Matt also attended Association Governance meeting.
- e. Leadership Training emphasized importance of having transitional board meetings and so Matt has included a line item in the budget for meeting meal (only expense of meeting).
- f. Example of code of conduct from RMASFAA included

B. President Elect, Matt Johnson-No separate report

C. Past President, Tom Ochsner

- a. Written report attached under Association Governance

D. Treasurer, Marty Habrock

- a. Written report attached
- b. Included in budget request for new laptop and version of QuickBooks.

E. Secretary, Beth Sisk-no report

IV. Sector Representative Reports

A. Private Career, Sara Christensen-written report attached

B. Two-year Public Institutions, Stacy Dieckman- written report attached. Reported on some staffing changes

- C. Private Colleges and Universities, Annie Lee-no written report. Annie resigned from her position on the board prior to the meeting as she has taken a job in another state. Wendy will act as sector rep for the sector meeting.
 - D. Four-year Public Colleges and Universities, Erin Moran-no written report
 - E. Associate Membership, Don Buehrer-No separate written report
 - a. Better communication needed when a company wants to sponsor at spring conference. Board last year voted that sponsors need to be NeASFAA members. This year a sponsor signed up and is not a member. This sponsor has since submitted documents to become a member.
- V. Committee Reports
- A. Association Governance, Tom Ochsner
 - a. Written report attached.
 - b. Provided proposed updates from Association Governance committee to the P&P. New language that must be approved by the board is regarding recognition of corporate sponsors and exhibitors at spring conference. Tom's proposal is the first motion to approve this change. The P&P used to specify that sponsors and exhibitors would be recognized in the conference program. But moving forward, there may not be a conference program. A sponsor provides a monetary donation, and an exhibitor exhibits at the spring conference. Exhibitors may also be sponsors if they provide additional monetary donation. New language in P&P second by Marty Habrock. No further discussion. All in favor, none opposed.
 - B. Awards, Becca Dobry
 - a. Written report attached
 - b. For next year, making it easier for nominations to come through by asking for them earlier
 - C. Communications, Mary Lohse
 - a. Written report attached.
 - b. Working with SOCS on website upgrade: Two options included in written report for look of website.
 - c. Follow up from last meeting: Advised not to have a moderated listserv because only listserv members can post on the listserv. SOCS said typically Membership committee has checked listserv against membership. So we will need to review the listserv for members.
 - d. Working on compiling timelines for board members' duties.
 - D. Corporate Development, Don Buehrer
 - a. Written report attached
 - E. Finance and Audit, Renee Besse
 - a. Written report and budget proposal attached
 - b. Included new income under Fall Workshop to match needs
 - c. In the past, haven't had to access reserves
 - F. Membership, Andrea Quimbly
 - a. Written report attached
 - b. Membership requests: TG and Credit World Services
 - i. TG: Beth Sisk moves to approve TG as a member of NeASFAA. Erin Moran seconds. No discussion. All approved, none opposed.
 - ii. Credit World Services: Stacy Dieckman moves to approve Credit World as a member of NeASFAA. Marty Habrock seconds. No discussion. All approved, none opposed.

- c. Credit World Services membership approved for 2013-2014, including this conference, as they are exhibiting in 2014 spring conference. Membership will reach out to TG membership to see if they want their membership for 2013-14 or 2014-15.
- d. Need to address the procedures for having business office presenters at spring conference and whether they will be required to pay the conference attendance fee and membership fee. Where do they fall within the wording in the P&P requirements to pay fee (outside of the association and/or profession)?
- e. Motion by Marty Habrock to approve payment of Mike Kahler, presenter at spring conference, of \$100 member-rate conference attendance fee and not the non-member rate. Second by Tom Ochsner. No discussion. All in favor, none opposed.
- G. Nominations and Elections, Matt Johnson-done, no separate written report
- H. Professional Development Committee, Laura Schultz and Ritchie Morrow
 - a. Written report attached
- VI. Old Business
 - A. Discuss implementation process for updating a central calendar to include officer and committee functions through the year.
 - a. Format on the web: calendar
 - b. Board members: send timeline to Lani
 - B. Discuss the feasibility/practicality/improved function of reordering our committee structure
 - a. Sector reps rec'd document from Matt to use for discussion on this topic at sector meetings.
 - i. Assoc. Governance findings
 - ii. Bylaw Implications
 - iii. P&P Implications
 - C. Assoc. Governance policy updates-discussed earlier
- VII. New Business
 - A. 2014-2015 Budget
 - a. Motion to approve submitted budget by Tom Ochsner, second by Erin Moran. No further discussion. All in favor, none opposed.
 - B. "Hello NeASFAA" write ups to Board and Committees
 - a. Monthly communication from board members to membership via listserv
 - b. Matt-May, Bailey-June, Mary-July, Hylee-October, Andrew-August, Shareen-September, Sara-November, Stacy-December, Kay-March, Marty-April, Wendy-February
 - C. Ethics/Conflict of Interest Statements-Mentioned earlier, Matt will continue to work on this
 - a. Board
 - b. Association
- VIII. Adjournment at 3:33 PM Motion to adjourn by Tom Ochsner, second by Marty Habrock, all in favor, none opposed.

Agenda
NeASFAA Board of Directors Meeting
Wed April 9th @ 1pm
Norfolk, Divots

Call to Order

- I. Approval of Agenda
- II. Approval of minutes from Jan 2014
- III. Officer Reports
 - A. President, Matt Johnson
 - B. President Elect, Matt Johnson
 - C. Past President, Tom Ochsner
 - D. Treasurer, Marty Habrock
 - E. Secretary, Beth Sisk
- IV. Sector Representative Reports
 - A. Private Career, Sara Christensen
 - B. Two-year Public Institutions, Stacy Dieckman
 - C. Private Colleges and Universities, Annie Lee
 - D. Four-year Public Colleges and Universities, Erin Dinneen
 - E. Associate Membership, Don Buehrer
- V. Committee Reports
 - A. Association Governance, Tom Ochsner
 - B. Awards, Becca Dobry
 - C. Communications, Mary Lohse
 - D. Corporate Development, Don Buehrer
 - E. Finance and Audit, Renee Besse
 - F. Membership, Andrea Quimbly
 - G. Nominations and Elections, Matt Johnson
 - H. Professional Development Committee, Laura Schultz and Ritchie Morrow

VI. Old Business

- a. Discuss implementation process for updating a central calendar to include officer and committee functions through the year.
- b. Discuss the feasibility/practicality/improved function of reordering our committee structure
 - i. Assoc. Governance findings
 - ii. Bylaw Implications
 - iii. P&P Implications
- c. Assoc. Governance policy updates

VII. New Business

- a. 2014-2015 Budget
- b. "Hello NeASFAA" write ups to Board and Committees
- c. Ethics/Conflict of Interest Statements
 - i. Board
 - ii. Association

VIII. Adjournment

President/President Elect/Nominations and Elections Report

The RNASFAA winter board meeting was held Feb 28th – Mar 1st, 2014 in Denver. I attended as the NeASFAA state delegate and provided a NeASFAA report for the meeting. Of particular interest to the RNASFAA board was the potential changes to our committee structure and how and why were we looking at it. Some take a-ways from the meeting that I found of interest to NeASFAA was that they were considering some of the same questions as NeASFAA by way of use of a “drop-box” in order to archive documents and conduct RNASFAA business. I asked if their web provider provides this type of service since we have just learned that ours does. RNASFAA is looking into this option. Another initiative that RNASFAA is exploring is the feasibility of providing online or webinar type training opportunities. They are still in the early stages of this discussion and are considering web services that provide this functionality. RNASFAA has also just adopted a Conflict of Interest statement that board members sign off on as they come onto the board. I have included a copy of that with my report. As part of fulfilling some of my part in our Strategic Directions, I submit that this could be used as a template for some of our discussion about this and ethics statements.

As ex-officio on the Finance/Audit and PDC committees, I have sat in on some of the most recent discussions that these committees have had. The Finance/Audit committee has put together a very fine and responsible budget based on the committee and officer requests. The PDC meeting put together some of the finishing touches on the conference and I was pleased at how well the details seemed to have been worked out leading up to the meeting. I expect the conference will run very smoothly if this is any indication.

In addition to preparing for the board and association meetings, I have been preparing for the transitional board meeting. I want to officially thank the incoming officers and vice chairs for making the effort to come to these meetings. Smooth transitions are important to the continuance of quality service and the carrying out of the mission of the association. I consider this of such importance that I have requested a budget line item in next year’s budget to specifically address the expense of having a board meeting that includes the additional personnel. I have not really asked for very much more funding but pared back the meals line item and created the transitional meeting line item to codify the importance. My budget also accounts for the potential sending of two persons to the NASFAA leadership conference.

Lastly, I want to thank the current Board members, Committee chairs, and committee members. You are the heart of NeASFAA and without you pumping life into this organization it would fall flat. This has been a great year. We have provided some excellent training opportunities this year with plans to continue to offer more varied and quality training to the association. You have worked to fulfill the mission of NeASFAA and I believe all of your efforts have done just that.

Thank you all.

Respectfully Submitted
Matt Johnson
NeASFAA President



In our capacity as the governing body to the association, Board members must at all times avoid conflicts of interest with respect to our Association fiduciary responsibility.

Therefore:

1. Board members shall disclose their involvement with other organizations, vendors, or any other associations that currently do business or may do business with RMSFAA. Examples of disclosable relationships would include:
 - membership on another higher education or financial-aid related advisory/governing boards, committees, work groups or task force
2. Information exclusive to RMSFAA shall not be used by board members for personal gain or the gain of a family member or associate, or any other party or organization.
3. Board members shall immediately disclose to the Board any and all impending conflict of interest. Members shall recuse themselves, or the Board shall ask them to recuse themselves, without comment from both the deliberation and final decision-making in cases where conflict is present.
4. There will be no self-dealing or any conduct of private business or personal services between any board member and RMSFAA.

If you know of any real or perceived conflict of interest, or possibility of conflict, with respect to your RMSFAA legal or fiduciary responsibilities, please explain here:

By signing this document, I acknowledge that I understand and accept my obligations and responsibilities regarding any real or perceived conflict of interest in relation to my duty as a member of the RMSFAA Board of Directors.

Print Full Name	Signature	Today's Date

Treasurer Report

NeASFAA April Board Meeting

April 16, 2014

The Treasurer's office has been busy processing payments for the spring conference. A few "down-payments" have been sent out for spring conference speakers and entertainment.

The Treasurer submitted a request as part of the budget process for 2014-15 to purchase a new laptop and new version of Quick Books.

Respectfully submitted by,

Marty Habrock, Treasurer

9:30 AM

NeASFAA

Balance Sheet

Cash Basis

As of April 8, 2014

	<u>Apr 8, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking- 148985925327	32,045.98
Total Checking/Savings	<u>32,045.98</u>
Other Current Assets	
12 Month CD--Union Bk 4/5/13	14,321.56
12 Month CD-US Bank 1/3/2014	19,736.72
12 month CD - Union Bk 10/8/13	29,580.00
12 month CD -Union Bk 7/10/13	27,188.00
Total Other Current Assets	<u>90,826.28</u>
Total Current Assets	<u>122,872.26</u>
TOTAL ASSETS	<u><u>122,872.26</u></u>
LIABILITIES & EQUITY	
Equity	
3000 · Opening Bal Equity	34,427.98
3900 · Retained Earnings	74,744.84
Net Income	13,699.44
Total Equity	<u>122,872.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>122,872.26</u></u>

Profit & Loss Budget vs. Actual

July 1, 2013 through April 8, 2014

Cash Basis

	Jul 1, '13 - Apr 8, 14	Budget	\$ Over Budget	% of Budget
Income				
Exhibitor Fees	2,300.00	2,900.00	-600.00	79.3%
Fall Workshop	1,200.00	300.00	900.00	400.0%
Interest Income	0.00	1.00	-1.00	0.0%
Membership Income	11,465.00	10,275.00	1,190.00	111.6%
Reserve Debit*	0.00	2,234.00	-2,234.00	0.0%
Spring Conference	6,650.00	7,800.00	-1,150.00	85.3%
Support Staff Workshop	1,470.00	1,140.00	330.00	128.9%
Total Income	23,085.00	24,650.00	-1,565.00	93.7%
Expense				
Awards				
Fun Awards	0.00	180.00	-180.00	0.0%
Prestige Awards	0.00	470.00	-470.00	0.0%
Total Awards	0.00	650.00	-650.00	0.0%
Communications				
SOCs Annual License Fee	0.00	1,500.00	-1,500.00	0.0%
Total Communications	0.00	1,500.00	-1,500.00	0.0%
Leadership Development				
Membership	1,000.00	1,000.00	0.00	100.0%
Printing/Postage	0.00	50.00	-50.00	0.0%
Welcome Project	0.00	400.00	-400.00	0.0%
Total Membership	0.00	450.00	-450.00	0.0%
PDC				
Fall Institute				
Entertainment	0.00	0.00	0.00	0.0%
Meals/Breaks	1,807.41	300.00	1,507.41	602.5%
Miscellaneous	100.00			
Printing/Postage	297.74	0.00	297.74	100.0%
Speaker Expense	1,559.08	1,500.00	99.08	103.9%
Total Fall Institute	3,764.23	1,800.00	1,964.23	209.1%
Meeting Expense				
Spring Conference	207.05	200.00	7.05	103.5%
Entertainment				
Meals/Breaks	200.00	2,000.00	-1,800.00	10.0%
Miscellaneous	0.00	7,000.00	-7,000.00	0.0%
Printing/Postage	0.00	100.00	-100.00	0.0%
Speaker Expense	0.00	500.00	-500.00	0.0%
Total Spring Conference	727.50	14,600.00	-13,872.50	5.0%

Profit & Loss Budget vs. Actual

July 1, 2013 through April 8, 2014

Cash Basis

	Jul 1, '13 - Apr 8, 14	Budget	\$ Over Budget	% of Budget
Support Staff Workshop				
Attendee Materials	0.00	50.00	-50.00	0.0%
Meals/Breaks	1,090.92	750.00	340.92	145.5%
Miscellaneous	125.00	400.00	-275.00	31.3%
Speaker Expense	200.00	250.00	-50.00	80.0%
Support Staff Workshop - Other	143.22			
Total Support Staff Workshop	1,559.14	1,450.00	109.14	107.5%
Total PDC	6,257.92	18,050.00	-11,792.08	34.7%
President/President Elect				
Board Meetings				
Meals	446.36			
Board Meetings - Other	0.00	650.00	-650.00	0.0%
Total Board Meetings	446.36	650.00	-203.64	68.7%
Leadership Conference	0.00	1,500.00	-1,500.00	0.0%
NASFAA Conference	517.50	1,500.00	-982.50	34.5%
RMASFAA Conference				
Airline/Hotel/Meals	624.24			
RMASFAA Conference - Other	250.00	1,000.00	-750.00	25.0%
Total RMASFAA Conference	874.24	1,000.00	-125.76	87.4%
RMASFAA State Gift	75.00	75.00	0.00	100.0%
Total President/President Elect	1,913.10	4,725.00	-2,811.90	40.5%
Secretary				
Budget Variance - Laptop	0.00	86.00	-86.00	0.0%
Cards/Memorials/Flowers	0.00	25.00	-25.00	0.0%
Secretary - Other	85.59			
Total Secretary	85.59	111.00	-25.41	77.1%
Treasurer				
Association Liability Policy	0.00	550.00	-550.00	0.0%
Banking Expenses	18.00	25.00	-7.00	72.0%
Computer Expense	60.95	25.00	35.95	243.8%
Computer Repair	50.00			
Tax Preparation	0.00	50.00	-50.00	0.0%
Total Treasurer	128.95	650.00	-521.05	19.8%
Total Expense	9,385.56	27,136.00	-17,750.44	34.6%
Net Income	13,699.44	-2,486.00	16,185.44	-551.1%

Private Sector Association Report:

Throughout my time as sector representative, I notified my sector of any information the board would like to communicate. I nominated Andrew Landrum as Private Sector rep to transition into my role. I invited Andrew to shadow and watch a board meeting prior to the conference so he could get a feel for what the board meetings are about.

I accepted the Awards committee Vice Chair position for 2014-2015. I have worked with Becca to get some great ideas for the next conference. I'm excited to implement some of my own ideas too.

April 8, 2014

The Community College Sector will be taking advantage of the time set aside for the sector meeting at the NeASFAA Conference and will be discussing the following suggested agenda items:

1. Proposed committee structure changes for the organization
2. Different processes that schools are using for scholarship application and awarding
3. V-6 resources – guidelines used to determine level of sufficient financial support
4. Requiring official college scholarships before awarding Title IV aid

Respectfully submitted:

Stacy Dieckman

Two-year Public Sector Report

NeASFAA Association

NeASFAA Board of Directors
Association Governance Report
April 9, 2014

Members of the Association Governance Committee (Tom Ochsner, Ritchie Morrow, Dean Obenauer) met on Wednesday, March 12 at 2:00 in the conference room of the Coordinating Commission of Post-Secondary Education. Matt Johnson also joined us by phone.

We reviewed updating the Policy and Procedure manual for changes that had been approved by the Board from earlier meetings regarding late fees, Audit & Finance Committee, and Conference Sponsors and Exhibitors.

We also had a discussion on the topic of Standing Committees and their presence in our by-laws, and reviewed how other associations have it worded in their by-laws. This will probably be an item of conversation for the sector meetings to see if a change would be acceptable to the association.

The meeting was concluded around 3:00.

Respectfully submitted,

Tom Ochsner
Past-President

March 31, 2014

Awards Committee Report

- Met as a committee via phone conference on 2/12/14. During the meeting the committee decided on the following:
 1. Membership and Awards committee will be teaming up to help create a networking channel for first time attendees. This will hopefully help with new attendees feeling welcome as well as give membership an incentive to reach out to the new individuals
 2. A nomination form will be put on tables during this year's spring conference in hopes that people will take the opportunity to nominate someone for next year.
 3. This year prestige's' awards will be include with the entertainment during Thursday night banquet.

- Due to no nominations being received Feel the Excitement will not be awarded this year.

Respectfully Submitted,

Becca Dobry
Awards Committee Chair

NeASFAA Communications Committee Report

Board Meeting April 9, 2014

- April 1, 2014, Marty Habrock, NeASFAA Treasurer, received notice from C. J. Thoma, FES president, that FES is donating their SOCS website service to NeASFAA to cover the cost on behalf of the Association for the 4/1/14 to 3/31/15 year.
- Committee worked with the PDC committee to add the following information to the 2014 Spring Conference section of the NeASFAA website
 - Conference presentations
 - Conference presenter bios
 - Conference attendee list
- Continue to work with SOCS to update our website to template 11. SOCS has asked that we select a Content Configuration and Masthead Style. These two options may be viewed at <http://choosestyle.socs.net/new.php?style=preview>. The Communications Committee would recommend the following: Content Configuration option 7, Masthead Style option 1
- The Committee asked SOCS the following questions about the NeASFAA list serve:
 - Before a message is sent to list serve members could we/SOCS check that the person sending the message is a NeASFAA member? Would we need to assign a NeASFAA member and Lisa Boatman at SOCS to be moderators? SOCS replied – I (Lisa) would advise against making this a moderated list. Only subscribers can post. There just needs to be a better way to monitor the subscribers. Previous membership chairs were very diligent about the users and would specifically ask for a user to be added or removed from the listserv. They would often request the list of subscribers to compare to their own list to make sure it was up to date.
 - Does SOCS remove an email from the list serve database if the email is undeliverable? SOCS replied - After a certain amount of time, it will automatically delete addresses that do not exist any longer. Per below list (list of all current subscribers was sent to the Membership committee), if you see someone's email address on the list you do not want on the list any longer, you can do one of 2 things, let us (SOCS) know or go to the site and select the more info link, add the email address and select, unsubscribe.
 - What is the best way to add all NeASFAA members to the list serve? SOCS provided a list of all the current list serve members. The Communications committee can work with the Membership committee to ensure all NeASFAA members are added to the list serve.
- Committee is compiling committee timelines into one document. We are missing timelines from a number of committees.

- Committee continues to check website monthly for necessary changes

NeASFAA Board of Directors
Corporate Development Committee
Don Buehrer (Nelnet) and Stacy Seim (EducationQuest)
April 2014

Fifteen associate members have joined NeASFAA for 2013-14. This is down one from 2012-13 (Aspire).

Exhibiting at Conference

In 2013, the NeASFAA Board of Directors added a policy that stated only NeASFAA paid members will be allowed to exhibit at the Spring Conference. Unfortunately, no safeguards were added to make sure this policy would be adhered to. One non NeASFAA member was able to successfully register for the conference and pay an exhibit fee without paying for NeASFAA membership. This company has been contacted and has submitted their request for NeASFAA membership.

The Membership, Corporate Development and Professional Development committees, as well as the Treasurer, should review what steps can be taken to prevent this from happening in the future.

Finance and Audit Committee Report

NeASFAA April Board Meeting

Membership: Renee Besse (chair), Hylee Asche (co-chair), Terri Graham, Marty Habrock (Treasurer), Matt Johnson (President/President-elect). Former member – LeAnn Hoffman

The Finance and Audit Committee has met once (March 19th, 2014) since the February Board meeting with the sole purpose of building a viable 2014-15 budget for NeASFAA.

The committee reviewed each request while keeping the mission of the association in mind. Attached you will find the proposed budget the committee will formally submit to the Board at the April meeting.

Respectfully submitted by,

Renee Besse, Chair

INCOME	Interest Income (checking account)	\$ 1.00					
	Membership Income	\$ 11,550.00		*Projected Membership	15 \$ 175.00 \$ 2,625.00	Spring Conference	
	Reserve	\$ 642.00			12 \$ 250.00 \$ 3,000.00	\$	
	Support (exhibit at spring conf)	\$ 2,900.00			3 \$ 325.00 \$ 975.00	100 \$ 110.00 \$ 11,000.00	
	Spring Conference	\$ 11,000.00			4 \$ 400.00 \$ 1,600.00	Support Staff Workshop	
	Support Staff Workshop	\$ 1,200.00			2 \$ 475.00 \$ 950.00	40 \$ 30.00 \$ 1,200.00	
	Fall Workshop	\$ 2,400.00			12 \$ 200.00 \$ 2,400.00	Fall Workshop	
					\$ 11,550.00	80 \$ 30.00 \$ 2,400.00	
	Total Income	\$ 29,693.00					

*Projected Membership Income is based on paid memberships for 2013-14

*Projected Spring Conference & Support Staff Workshop Income is based on registrations for 2013-14

*Projected Support (exhibit at spring conf) is based on paid exhibitors for 2013-14

->NeASFAA Grant based on previous year's donation from FES for SOCS this year we will not get Income it will be a donation of the license

EXPENSES	2014-15
Awards	
Fun Awards	230.00
Prestige Awards	520.00
Support Staff Awards	0.00
	750.00
Membership	
Welcome Project	400.00
Printing/Postage	50.00
	450.00
President/President Elect	
Board Meetings	500.00
Transitional Board Meeting	200.00
Leadership Conference	3,000.00
NASFAA Conference	1,750.00
RMASFAA Conference	1,250.00
RMASFAA State Gift (Past President)	75.00
	6,775.00
PDC	
Meeting Expense	250.00
	250.00
Spring Conference	
Entertainment	1,000.00
Meals/Breaks	10,560.00
Printing/Postage	500.00
Speaker Expense	3,000.00
Misc Conference Materials	
	15,060.00
Support Staff Workshop	
Meals/Breaks	1,000.00
Speaker Expense	300.00
Attendee Materials	250.00
	1,550.00
Fall Training	
Meals/Breaks	2,000.00
Printing/Postage	300.00
Speaker Expense	1,000.00
	3,300.00
	TOTAL PDC 20,160.00
Secretary	
Cards/Memorials/Flowers	50.00
	50.00
Treasurer	
Assoc Liability Policy	550.00
Biannual Non-Profit Filing	23.00
Change of Agent Fee	10.00
Banking Expense	25.00
Computer Expense	600.00
Tax Preparation	50.00
Quick Books	250.00
	1,508.00
Total Expenses	29,693.00

NeASFAA Membership Committee Report.

April 9, 2014

1. All Membership directory changes have been made.
2. NeASFAA cups were sent with Shareen to be given to first time attendees.
3. Two requests for membership will be presented at the meeting.
 - a. TG
 - b. Credit World Services

