**NeASFAA Membership Connections Committee Annual Report**

**Annual Business Meeting**

**March 31, 2017**

The Membership Connections Committee worked on updating the NeASFAA Web site (neasfaa.org) with current information – member information, committees, board, forms – as information became available and time allowed.

The committee assisted PDRC by putting the NASFAA Credentialing information in a secure section of the NeASFAA Web site for members participating in the training to access.

Changes were made behind the scenes by SOCS to allow Membership Connections committee members to make changes to the membership directory directly. Previously, committee members needed to provide an updated Membership by Institution PDF to SOCS to update the Web site. Now we’re able to upload an updated PDF ourselves.

The committee has been working with SOCS to be able to review traffic reports for the NeASFAA Web site in order to monitor traffic to the Web site. This is ongoing.

The committee sent out membership renewal notices for the 2016-17 membership year and second notices to those not responding to the first notice. NeASFAA membership currently consists of 32 institutions and 13 associate members.

Submitted by Linda Butcher, committee chair